



COLLEGE ENROLLMENT CHECKLIST

Syracuse University

This checklist will provide you with all the steps you'll need to take to successfully enroll in college. As you complete each task in the sections below, mark it completed using the checkbox, to keep yourself on track. In addition to using this guide, make sure that you regularly check your mail, college email address, and college school portal account over the summer.

Syracuse University Resources

Syracuse University has put together a great checklist for admitted students. Check it out here:

<https://www.syracuse.edu/admissions/undergraduate/admitted/checklist/>

ADMISSIONS AND COMMITMENT FEE

<input type="checkbox"/> Confirm Admissions You will receive notification of admissions four to six weeks after you submit your application (after February 1st). If you have questions regarding your application, contact the Admissions Office. Once accepted, you must fill out the Admission Acceptance Form, which is accessible at https://myslice.ps.syr.edu/	Contact Info Admissions Office 315.443.3611 orange@syr.edu	Deadline/Notes
<input type="checkbox"/> Commitment Fee/Deposit Syracuse University requires a \$500 advance tuition deposit to be submitted by May 1st. A \$450 advance housing payment is also due May 1st. If you have any questions regarding your advance tuition deposit, contact Admissions.	Contact Info	Deadline/Notes
<input type="checkbox"/> Set Up Email Before you begin the process to accept your offer of admission, please activate your NetID: http://its.syr.edu/netid/ NetID gives you access to computing services and facilities, and SU's web-based e-mail system, SUmail.	Contact Info 315.443.2677 help@syr.edu	Deadline/Notes

TESTING

<input type="checkbox"/> Take Placement Exams All new SU students are expected to take all applicable placement examinations before registering for classes. Math and language placement exams are available online; all other placement exams are administered in person during on-campus orientation. You can take the online exams from any computer by going to https://myslice.syr.edu and following the links to Student Services > Placement Exam > Take Placement Exams. For more information contact the Office of Admissions. Students who will require disability-related accommodations on placement exams should contact the Office of Disability Services at 315.443.4498 in advance.	Contact Info Admissions Office 315.443.3611 orange@syr.edu	Deadline/Notes
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<input type="checkbox"/> Review Test Scores and Enroll in Summer Workshops (if necessary) You will receive your scores within two weeks of testing. If you haven't received your scores or did not pass a section(s) of the exam, please contact the Office of First-Year and Transfer Programs.	Contact Info Office of First Year and Transfer Programs 315.443.1012 newtosu@syr.edu	Deadline/Notes
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SPECIAL OPPORTUNITY PROGRAMS

<input type="checkbox"/> Submit Forms and Attend Orientation/ Summer Programs HEOP students are required to participate in the summer HEOP program. This program offers class instruction, tutorial services, and academic and personal counseling. For more information visit http://oss.syr.edu/oss/heop/	Contact Info HEOP David Peterson 315.443.3867 dapete01@syr.edu	Deadline/Notes
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FINANCIAL AID

<input type="checkbox"/> Accept Financial Aid/ Set Up Payment Plan Over the summer you should view the Financial Aid To Do List and Awards on MySlice. If you have questions regarding your financial aid award or verification, contact the Office of Financial Aid and Scholarship Programs or visit their website at http://www.syr.edu/financialaid/index.html .	Contact Info Office of Financial Aid and Scholarship Programs 315.443.1513	Deadline/Notes
<input type="checkbox"/> Complete Entrance Counseling/ Sign MPN There is no deadline for you to have completed your Master Promissory Note (MPN) and entrance counseling. It will be required for your loans to be dispersed and Syracuse recommends that you complete both over the summer. Entrance counseling and signing the MPN can be completed at https://studentloans.gov/myDirectLoan/index.action .	Contact Info Office of Financial Aid and Scholarship Programs 315.443.1513	Deadline/Notes
<input type="checkbox"/> Check for Verification You may be selected for verification which means that you need to provide additional documents before Syracuse can process your financial aid. Over the summer you should view the Financial Aid To Do List and Awards on MySlice, and follow-up immediately if any documents are missing.	Contact Info Office of Financial Aid and Scholarship Programs 315.443.1513	Deadline/Notes



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ORIENTATION/ CLASS REGISTRATION

<input type="checkbox"/> Submit Immunization Records and High School Diploma Submit a Certificate of Immunization that demonstrates immunity to measles, mumps and rubella. You must also submit a completed meningitis form. Your health form must be returned by June 1st. You can access the form at . Contact Syracuse University Health Services with any questions. http://summercollege.syr.edu/wp-content/uploads/2016/04/Health-Immunization-Form-01-2016a.pdf .	Contact Info Health Services 315.443.9005 suhealth@syr.edu	Deadline/Notes
<input type="checkbox"/> Sign Up for Orientation Syracuse University offers orientation sessions for new incoming students at the beginning of each semester. See http://newtosu.syr.edu/orientation/orientation.html for more information.	Contact Info Office of First Year and Transfer Programs 315.443.1012 newtosu@syr.edu	Deadline/Notes
<input type="checkbox"/> Register for Classes For Fall enrollment, you will receive information regarding registration via email in late May. Before registering, it is recommended that you speak to an advisor by calling 315.443.3611 or emailing orange@syr.edu	Contact Info Office of the Registrar 315.443.4135 registrar@syr.edu	Deadline/Notes
<input type="checkbox"/> Follow-Up on Individual Education Plan If you had an individualized education plan (IEP) in high school, you should contact the Office of Disability Services or visit http://disabilityservices.syr.edu/ to determine what supports are available.	Contact Info Office of Disability Services 315.443.4498 odssched@syr.edu	Deadline/Notes

HOUSING FORMS

<input type="checkbox"/> Housing Deposit You will be able to complete your housing application after you have submitted your advance tuition and advance housing payment of \$450. Explore the website of Syracuse's Office of Housing, Meal Plan, and I.D. Card Services for more information: http://housingmealplans.syr.edu/ .	Contact Info Housing, Meal Plan, and I.D. Card Services 315.443.5188 housing@syr.edu	Deadline/Notes
<input type="checkbox"/> Submit Housing Forms Find the housing application and additional forms at http://admissions.syr.edu/youradmission/housing/ .	Contact Info Housing, Meal Plan, and I.D. Card Services 315.443.5188 housing@syr.edu	Deadline/Notes



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FIRST DAY OF CLASS

<input type="checkbox"/> Confirm First Day of Class	<i>Contact Info</i>	Deadline/Notes
Take a look at the academic calendar to determine important dates. Please note the first day of class is in late August: https://www.syracuse.edu/academics/calendars/		

SPONSORS:

BOTTOM LINE	COLLEGE BOUND INITIATIVE	COLLEGE NOW
GODDARD RIVERSIDE COMMUNITY CENTER	GRADUATE NYC!	IMENTOR
LINCT FOR SUCCESS	NEW SETTLEMENT APARTMENTS	THE URBAN ASSEMBLY