



COLLEGE ENROLLMENT CHECKLIST

SUNY Fulton-Montgomery Community College

This checklist will provide you with all the steps you'll need to take to successfully enroll in college. As you complete each task in the sections below, mark it completed using the checkbox, to keep yourself on track. In addition to using this guide, make sure that you regularly check your mail, college email address, and college school portal account over the summer.

SUNY Fulton-Montgomery Community College

More details on the enrollment process can be found at:
<http://www.fmcc.edu/future-students/accepted-students/>

ADMISSIONS AND COMMITMENT FEE

<input type="checkbox"/> Confirm Admissions You can check your application status on the SUNY Portal https://www.suny.edu/applysuny , or by calling the SUNY Application Services Center at 800-342-3811. See http://www.fmcc.edu/admissions/ for more information.	Contact Info 518.736.3622 x8301	Deadline/Notes
<input type="checkbox"/> Commitment Fee/Deposit You have the option of paying the \$40 tuition deposit either by phone or in person. For more information, see http://www.fmcc.edu/admissions/tuition-and-fees/	Contact Info 518.736.3622 x8602 or x8604	Deadline/Notes

TESTING

<input type="checkbox"/> Take Placement Exams Call the Student Development Center 518-736-FMCC (3622) extension 8140 to schedule your writing assessment. For more information, see http://www.fmcc.edu/future-students/files/2012/06/Placement-Overview-2-16.pdf	Contact Info 518.736.3622	Deadline/Notes
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SPECIAL OPPORTUNITY PROGRAMS

<input type="checkbox"/> Submit Forms and Attend Orientation/ Summer Programs If you were accepted to the Educational Opportunity Program, you need to call them to make sure that you do not need to provide any additional information and to find out when the summer program begins. See http://www.fmcc.edu/admissions/files/2011/01/EOP-Application-2016-17.pdf for more information.	Contact Info 518.736.3622	Deadline/Notes
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FINANCIAL AID

<input type="checkbox"/> Accept Financial Aid/ Set Up Payment Plan Once you have completed the FAFSA you can go to MyAid to: check the status of your application; view a list of documents we have received from you and a list of the documents still outstanding; view your financial aid awards; and accept/decline any pending financial aid awards. See http://www.fmcc.edu/admissions/financial-aid/myaid/ for additional information. If you are not sure if you need to accept financial aid, or if you believe that there is a mistake with your financial aid, go to the Financial Aid Office as soon as possible.	Contact Info 518.736.3622 Finaid.mail@fmcc.suny.edu	Deadline/Notes
<input type="checkbox"/> Complete Entrance Counseling/ Sign MPN If you are taking out any federal loans for college, you will need to complete entrance counseling and sign your Master Promissory Note (MPN) before your loans are disbursed. Entrance counseling and signing the MPN can be completed at www.studentloans.gov .	Contact Info 518.736.3622 Finaid.mail@fmcc.suny.edu	Deadline/Notes
<input type="checkbox"/> Check for Verification Fulton Montgomery may indicate that you need to submit additional documents in order to process your financial aid. This process is called verification. Complete the verification form and also log into your FAFSA to use the IRS link to transfer your families updated tax forms. If it doesn't work online you you will need to request a copy of your tax transcript at www.irs.gov . See http://www.fmcc.edu/admissions/financial-aid/forms/ for more information and for downloadable forms.	Contact Info 518.736.3622 Finaid.mail@fmcc.suny.edu	Deadline/Notes

ORIENTATION/ CLASS REGISTRATION

<input type="checkbox"/> Submit Immunization Records and High School Diploma Please present your original high school diploma to the Admissions Office as soon as possible. Obtain clearance from the college nurse by submitting a record of immunization to Measles, Mumps and Rubella. See http://www.fmcc.edu/academics/registrars-office/immunization-requirements-for-students/ for more information.	Contact Info 518.736.3622	Deadline/Notes
<input type="checkbox"/> Register for Classes An appointment with your Academic Advisor to select classes will be scheduled after placement testing. Immunization forms must be submitted prior to the start of classes.	Contact Info 518.736.3622 talktoanadvisor@fmcc.suny.edu	Deadline/Notes

For more information contact Kory McBride at kmcbride@newvisions.org



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<input type="checkbox"/> Follow-Up on Individual Education Plan If you had an individualized education plan (IEP) in high school, you should schedule an appointment with the Office of Accessibility Services to determine what supports are available at SUNY Fulton-Montgomery. For additional information, see http://www.fmcc.edu/academics/academic-support/students-disabilities/	Contact Info 518.736.3622	Deadline/Notes
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HOUSING FORMS

<input type="checkbox"/> Housing Deposit All first-year full-time students who relocate to the region for the purposes of attending college at FM are required to live on campus during their first year of attendance, on a space available basis. Students must complete the writing assessment and pay their \$50 Security Deposit and \$100 Housing Fee. For more information, see http://www.fmcc.edu/admissions/student-housing/	Contact Info 518.736-3622	Deadline/Notes
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FIRST DAY OF CLASS

<input type="checkbox"/> Confirm First Day of Class Take a look at the academic calendar to determine when your first day of class is: http://www.fmcc.edu/calendar/2/?view=all&cat=10	Contact Info 518.736.3622	Deadline/Notes
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SPONSORS:

BOTTOM LINE	COLLEGE BOUND INITIATIVE	COLLEGE NOW
GODDARD RIVERSIDE COMMUNITY CENTER	GRADUATE NYC!	IMENTOR
LINCT FOR SUCCESS	NEW SETTLEMENT APARTMENTS	THE URBAN ASSEMBLY

