



COLLEGE ENROLLMENT CHECKLIST

Fashion Institute of Technology (FIT)

This checklist will provide you with all the steps you'll need to take to successfully enroll in college. As you complete each task in the sections below, mark it completed using the checkbox, to keep yourself on track. In addition to using this guide, make sure that you regularly check your mail, college email address, and college school portal account over the summer.

Fashion Institute of Technology Resources

Fashion Institute of Technology has a Recently Accepted Students checklist provided here: <http://www.fitnyc.edu/183.asp>.

ADMISSIONS AND COMMITMENT FEE

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| <input type="checkbox"/> Confirm Admissions You can check your application status on MyFIT at https://myfit.fitnyc.edu/ or by calling the Admissions Office. | Contact Info Office of Admissions 212.217.3760 FITinfo@fitnyc.edu | Deadline/Notes |
| <input type="checkbox"/> Commitment Fee/Deposit Once you receive your acceptance packet, return the Tuition Deposit Form and a check or money order for \$150, payable to FIT, by the date indicated on the form. Your student identification number (located on the upper right corner of the letter) must be included on your check or money order. For more information, visit http://www.fitnyc.edu/recently-accepted-students/tuition-deposit.php | Contact Info Bursar's Office 227 West 27th Street , Room B127 212 217.3680 bursarhelp@fitnyc.edu | Deadline/Notes |
| <input type="checkbox"/> Set Up Email Once you have been accepted, make sure you set up your college email account at https://myfit.fitnyc.edu/ . Make sure to check your MyFIT daily since important financial aid, registration, and student life information will be available for you there. For more information, please visit http://it.fitnyc.edu/welcome/students/ | Contact Info | Deadline/Notes |

TESTING

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| <input type="checkbox"/> Take Placement Exams Students may be required to take the FIT placement exams before they can register for English and Math courses. For more information, visit http://www.fitnyc.edu/academics/placement-tests/ | Contact Info Academic Advisement Center 212.217.3080 advisementcenter@fitnyc.edu | Deadline/Notes |
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SPECIAL OPPORTUNITY PROGRAMS

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| <input type="checkbox"/> Submit Forms and Attend Orientation/ Summer Programs If you were accepted to any of FIT's opportunity programs, please contact the Office of Educational Opportunity Programs or see http://www.fitnyc.edu/eop/index.php | Contact Info Office of Educational Opportunity Programs 212.217.4170 | Deadline/Notes |
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FINANCIAL AID

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|---|--|----------------|
| <input type="checkbox"/> Accept Financial Aid/ Set Up Payment Plan If you have loans or additional scholarships, you may need to accept your financial aid package online. To view your application status and awards and to accept your awards, go to myfit.fitnyc.edu. Find instructions for accepting your award here: http://www.fitnyc.edu/financial-aid/apply/accepting-awards.php . If you are not sure if you need to accept financial aid, or if you believe that there is a mistake with your financial aid, go to the Office of Student Financial Services as soon as possible. | Contact Info Financial Aid Services 212.217.3560 finaid@fitnyc.edu *Counselor assistance is available from 1:00pm until closing. | Deadline/Notes |
| <input type="checkbox"/> Complete Entrance Counseling/ Sign MPN If you are taking out any federal loans for college, you will need to complete entrance counseling and sign your Master Promissory Note (MPN) before their loans are disbursed. For more information, visit www.studentloans.gov and http://www.fitnyc.edu/financial-aid/programs/educational-loans/counseling/index.php . | Contact Info Financial Aid Services 212.217.3560 finaid@fitnyc.edu | Deadline/Notes |
| <input type="checkbox"/> Check for Verification Fashion Institute of Technology may email you a verification form to verify the information from your FAFSA. Complete the verification form and log into your FAFSA to use the IRS link to transfer your family's updated tax forms. If it doesn't work online, you will need to request a copy of your tax transcript at www.irs.gov . See http://www.fitnyc.edu/financial-aid/forms.php for more information and for downloadable forms. | Contact Info Financial Aid Services 212.217.3560 finaid@fitnyc.edu | Deadline/Notes |
| <input type="checkbox"/> Complete Residency Form For students who are attending a SUNY community college, they may need to provide the school with a certificate of residency to receive in state tuition. http://www.fitnyc.edu/bursar/residency/county-certificates/index.php | Contact Info Office of the Bursar 212.217.3720 bursarhelp@fitnyc.edu | Deadline/Notes |



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ORIENTATION/ CLASS REGISTRATION

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|---|--|----------------|
| <input type="checkbox"/> Submit Immunization Records and High School Diploma FIT's Health Services offers general medical services. It is mandatory that you complete both the Immunization form and the Health Services Form. See http://www.fitnyc.edu/health-services/forms.php for more information. | Contact Info Health Services 212.217.4190 | Deadline/Notes |
| <input type="checkbox"/> Sign Up for Orientation All FIT students are required to attend orientation before starting their first semester. See http://www.fitnyc.edu/orientation/index.php for more information. | Contact Info Department of Student Life 212.217.4130 orientation@fitnyc.edu | Deadline/Notes |
| <input type="checkbox"/> Register for Classes Prior to registration, you are encouraged to speak with an advisor in the Academic Advisement Center. Check for holds on your account under "Check Your Registration Status" under MyFIT. See http://www.fitnyc.edu/academic-advisement/new-students.php for more information. | Contact Info The Advisement Center 212.217.3080 advisementcenter@fitnyc.edu | Deadline/Notes |
| <input type="checkbox"/> Follow-Up on Individual Education Plan FIT offers students with disabilities the opportunity to seek individually determined accommodations and services for their studies. Visit http://www.fitnyc.edu/fitable/register/ to schedule an appointment or an exam. | Contact Info Office of Disability Support Services 212.217.4090 fitable@fitnyc.edu | Deadline/Notes |

HOUSING FORMS

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| <input type="checkbox"/> Housing Deposit The online housing application is available through your MyFIT account. A \$500 non-refundable deposit is required upon submission of housing application. This is not an additional fee and will be credited toward your total housing charges. See http://www.fitnyc.edu/residential-life/apply/ for more information. | Contact Info Resident Life Office 212.217.3900 212.217.3930 residentiallife@fitnyc.edu | Deadline/Notes |
| <input type="checkbox"/> Submit Housing Forms FIT provides a new/entering student application process for room/roommate preferences. For information about housing options and the application process, please go to http://www.fitnyc.edu/residential-life/apply/academic-year/new-students/index.php . | Contact Info Resident Life Office 212.217.3900 212.217.3930 residentiallife@fitnyc.edu | Deadline/Notes |



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FIRST DAY OF CLASS

| <input type="checkbox"/> | Confirm First Day of Class | <i>Contact Info</i> | Deadline/Notes |
|--------------------------|---|---------------------|----------------|
| | Take a look at the academic calendar to determine important dates. Please note the first day of class is in late August: http://www.fitnyc.edu/registrar/academic-calendar/future/2018-2019.php | | |

SPONSORS:

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| BOTTOM LINE | COLLEGE BOUND INITIATIVE | COLLEGE NOW |
| GODDARD RIVERSIDE COMMUNITY CENTER | GRADUATE NYC! | I MENTOR |
| LINCT FOR SUCCESS | NEW SETTLEMENT APARTMENTS | THE URBAN ASSEMBLY |