



# COLLEGE ENROLLMENT CHECKLIST

## SUNY Cobleskill

This checklist will provide you with all the steps you'll need to take to successfully enroll in college. As you complete each task in the sections below, mark it completed using the checkbox, to keep yourself on track. In addition to using this guide, make sure that you regularly check your mail, college email address, and college school portal account over the summer.

### SUNY Cobleskill Resources

*A great guide for incoming freshmen can be found at:*

<http://www.cobleskill.edu/admissions/Accepted-Students.asp>

## ADMISSIONS AND COMMITMENT FEE

<input type="checkbox"/> <b>Confirm Admissions</b> You can check your application status on the SUNY Portal <a href="https://www.suny.edu/applysuny">https://www.suny.edu/applysuny</a> or by calling the SUNY Application Services Center at 800.342.3811. See <a href="http://www.cobleskill.edu/admissions/">http://www.cobleskill.edu/admissions/</a> for more information.	<b>Contact Info</b> 518.255.5525 1-800-295-8988	Deadline/Notes
<input type="checkbox"/> <b>Commitment Fee/Deposit</b> Once you are accepted, the next step is to secure your enrollment by paying the pre-admission and residence hall deposits. The \$50 pre-admission deposit and \$100 residence hall deposits can easily be paid in Banner Web with a credit or debit card. The student's Cobleskill ID (Banner ID) and PIN are required to log on. Both numbers are mailed to the student upon acceptance. Please contact the Admissions Office if you are having access issues or are unable to find your PIN and/or Cobleskill ID. For additional information, see <a href="http://www.cobleskill.edu/admissions/financial-aid/bill-payment.asp">http://www.cobleskill.edu/admissions/financial-aid/bill-payment.asp</a>	<b>Contact Info</b> (518) 255-5525 <a href="mailto:studentaccounts@cobleskill.edu">studentaccounts@cobleskill.edu</a>	Deadline/Notes
<input type="checkbox"/> <b>Set Up Email</b> You will receive details about how to activate your email after your deposit has been received; before completing any further steps you must activate your email account using the PIN you received during the application process. Check this account daily since important information will be communicated. For more information, see <a href="http://www.cobleskill.edu/admissions/Accepted-Students.asp">http://www.cobleskill.edu/admissions/Accepted-Students.asp</a>	<b>Contact Info</b> ITS Help Desk 518.255.5800	Deadline/Notes

## SPECIAL OPPORTUNITY PROGRAMS

<input type="checkbox"/> <b>Submit Forms and Attend Orientation/ Summer Programs</b> If you were accepted to the Educational Opportunity Program, you need to call them to make sure that you do not need to provide any additional information and to find out when the mandatory summer program begins. See <a href="http://www.cobleskill.edu/academics/eop/">http://www.cobleskill.edu/academics/eop/</a> for additional information.	<b>Contact Info</b> 518.255.5836 <a href="mailto:eop@cobleskill.edu">eop@cobleskill.edu</a>	Deadline/Notes
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### FINANCIAL AID

<input type="checkbox"/> <b>Accept Financial Aid/ Set Up Payment Plan</b> For directions on accepting aid, see <a href="http://www.cobleskill.edu/admissions/financial-aid/accepting-award.asp">http://www.cobleskill.edu/admissions/financial-aid/accepting-award.asp</a> . See <a href="http://www.cobleskill.edu/admissions/financial-aid/">http://www.cobleskill.edu/admissions/financial-aid/</a> for additional information. If you are not sure if you need to accept financial aid, or if you believe that there is a mistake with your financial aid, contact the Financial Aid Office as soon as possible.	<b>Contact Info</b> 518.255.5623 <a href="mailto:financialaid@cobleskill.edu">financialaid@cobleskill.edu</a>	Deadline/Notes
<input type="checkbox"/> <b>Complete Entrance Counseling/ Sign MPN</b> If you are taking out any federal loans for college, you will need to complete entrance counseling and sign your Master Promissory Note (MPN) before their loans are disbursed. Entrance counseling and signing the MPN can be completed at <a href="http://www.studentloans.gov">www.studentloans.gov</a> .	<b>Contact Info</b> 518.255.5623 <a href="mailto:financialaid@cobleskill.edu">financialaid@cobleskill.edu</a>	Deadline/Notes
<input type="checkbox"/> <b>Check for Verification</b> SUNY Cobleskill may email you a verification form to verify the information from your FAFSA. This means that you won't receive your financial aid until you provide the additional documents that are requested. Complete the verification form and also log into your FAFSA to use the IRS link to transfer your family's updated tax forms. If it doesn't work online you will need to request a copy of your tax transcript at <a href="http://www.irs.gov">www.irs.gov</a> . See <a href="http://www.cobleskill.edu/admissions/financial-aid/verification-fafsa.asp">http://www.cobleskill.edu/admissions/financial-aid/verification-fafsa.asp</a> for more information.	<b>Contact Info</b> 518.255.5623 <a href="mailto:financialaid@cobleskill.edu">financialaid@cobleskill.edu</a>	Deadline/Notes

### ORIENTATION/ CLASS REGISTRATION

<input type="checkbox"/> <b>Submit Immunization Records and High School Diploma</b> Present your original high school diploma to the Admissions Office as soon as possible. Obtain clearance from the college nurse by submitting a record of immunization to Measles, Mumps and Rubella. See <a href="http://www.cobleskill.edu/campus-life/wellness-center/immunization-requirements.asp">http://www.cobleskill.edu/campus-life/wellness-center/immunization-requirements.asp</a> for more information.	<b>Contact Info</b> 518.255.5225	Deadline/Notes
<input type="checkbox"/> <b>Sign Up for Orientation</b> A first-term student is required to attend a special pre-registration orientation session. See <a href="http://www.cobleskill.edu/orientation/">http://www.cobleskill.edu/orientation/</a> for more information.	<b>Contact Info</b> <a href="mailto:yacobukr@cobleskill.edu">yacobukr@cobleskill.edu</a>	Deadline/Notes



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## SUNY Cobleskill

<input type="checkbox"/> <b>Register for Classes</b> You will receive an invitation to attend a freshman advisement and registration session. Please note, you will need to submit your Seat Deposit and Immunization Form prior to registration.	<i>Contact Info</i>	Deadline/Notes
<input type="checkbox"/> <b>Follow-Up on Individual Education Plan</b> If you had an individualized education plan (IEP) in high school, you should schedule an appointment with AccessABILITY Resources to determine what supports are available at SUNY Cobleskill.	<i>Contact Info</i> 518.255.5282 <a href="mailto:dss@cobleskill.edu">dss@cobleskill.edu</a>	Deadline/Notes

## HOUSING FORMS

<input type="checkbox"/> <b>Housing Deposit</b> Before you can get your dorm assignment, you may need to complete a housing deposit (often paid when the tuition deposit is due) and a housing questionnaire. See <a href="http://www.cobleskill.edu/campus-life/residential-life/frequently-asked-questions-current-student.asp">http://www.cobleskill.edu/campus-life/residential-life/frequently-asked-questions-current-student.asp</a> for information.	<i>Contact Info</i> 518.255.5215 <a href="mailto:ResLife@cobleskill.edu">ResLife@cobleskill.edu</a>	Deadline/Notes
<input type="checkbox"/> <b>Submit Housing Forms</b> See <a href="http://www.cobleskill.edu/campus-life/residential-life/housing-survival-tips.asp">http://www.cobleskill.edu/campus-life/residential-life/housing-survival-tips.asp</a> for more information on completing your registration for housing.	<i>Contact Info</i> 518.255.5215 <a href="mailto:ResLife@cobleskill.edu">ResLife@cobleskill.edu</a>	Deadline/Notes

## FIRST DAY OF CLASS

<input type="checkbox"/> <b>Confirm First Day of Class</b> The first day of class is in late August. Check out the academic calendar for more important dates: <a href="http://www.cobleskill.edu/academics/academic-calendar.asp">http://www.cobleskill.edu/academics/academic-calendar.asp</a> .	<i>Contact Info</i>	Deadline/Notes
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## SPONSORS:

BOTTOM LINE	COLLEGE BOUND INITIATIVE	COLLEGE NOW
GODDARD RIVERSIDE COMMUNITY CENTER	GRADUATE NYC!	IMENTOR
LINCT TO SUCCESS	NEW SETTLEMENT APARTMENTS	THE URBAN ASSEMBLY

