



COLLEGE ENROLLMENT CHECKLIST

Alfred State

This checklist will provide you with all the steps you'll need to take to successfully enroll in college. As you complete each task in the sections below, mark it completed using the checkbox, to keep yourself on track. In addition to using this guide, make sure that you regularly check your mail, college email address, and college school portal account over the summer.

Alfred State Resources

Check out the Admitted Student Guide at:
<https://www.alfredstate.edu/admissions/accepted-students>

ADMISSIONS AND COMMITMENT FEE

<input type="checkbox"/> Confirm Admissions You will receive notification of admissions four to six weeks after you submit your application (rolling admissions deadline). Call Admissions with any questions.	Contact Info Admissions Office at Alfred State 607.587.4215 or 1.800.4.ALFRED admissions@alfredstate.edu	Deadline/Notes
<input type="checkbox"/> Commitment Fee/Deposit You need to submit your \$150 deposit by May 1st. Contact the Financial Aid Office if you cannot afford the deposit and would like to request a waiver. Visit the Financial Aid website: http://www.alfredstate.edu/financial-aid .	Contact Info Financial Aid Office 1.800.4.ALFRED (option 2) or 607.587.4253 sfs@alfredstate.edu	Deadline/Notes
<input type="checkbox"/> Set Up Email Once you have been accepted, make sure you setup your my.AlfredState account to check your email and other student resources. For FAQ's, please visit: http://www.alfredstate.edu/financial-aid/faq-0	Contact Info HelpDesk 607.587.4357	Deadline/Notes

SPECIAL OPPORTUNITY PROGRAMS

<input type="checkbox"/> Submit Forms and Attend Orientation/ Summer Programs Once you have been accepted, you may receive emails or letters about orientations for EOP a program that can provide critical financial academic support. Keep an eye out for any invitations and contact the EOP office if you have any questions. See https://www.alfredstate.edu/student-success-center/eop . You can also check your Bannerweb log-in and look under "student type" to see if you are an EOP student. Visit http://web.alfredstate.edu/banweb/ for more information	Contact Info Garth Grantier (607) 587.4122	Deadline/Notes
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TESTING

<input type="checkbox"/> Take Placement Exams Please note, depending on your major, you may or may not need to take a placement exam. Make sure to contact your major's department for further information: http://www.alfredstate.edu/academics/departments .	<i>Contact Info</i>	Deadline/Notes
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FINANCIAL AID

<input type="checkbox"/> Accept Financial Aid/ Set Up Payment Plan Depending on the type of financial aid you are eligible for, a standard set of requirements may need to be met before the aid can be obtained. Follow these instructions to determine if you have any financial aid requirements that may be holding up the processing of your financial aid: <ol style="list-style-type: none"> 1. Log in to the Secure area of BannerWeb 2. Click Student Services & Financial Aid. 3. Click Financial Aid then My Eligibility. 4. Click Student Requirements and select the aid year under which you are inquiring. 5. Click Submit. Respond promptly for any requests for information. For more information, see: http://www.alfredstate.edu/financial-aid/understanding-your-financial-aid-awards	<i>Contact Info</i> Financial Aid 1.800.4.ALFRED (option 2) or 607.587.4253 sfs@alfredstate.edu	Deadline/Notes
<input type="checkbox"/> Complete Entrance Counseling/ Sign MPN If you are taking out any federal loans for college, you will need to complete entrance counseling and sign your Master Promissory Note (MPN) before their loans are disbursed. Entrance counseling and signing the MPN can be completed at https://studentloans.gov/myDirectLoan/index.action . See http://www.alfredstate.edu/financial-aid/types-of-loans for directions.	<i>Contact Info</i> Financial Aid 1.800.4.ALFRED (option 2) or 607.587.4253 sfs@alfredstate.edu	Deadline/Notes



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<input type="checkbox"/> Check for Verification You may be selected for verification which means that you need to submit additional documents before you can receive any financial aid. See the directions for how to accept financial aid and submit any required documents as soon as possible http://www.alfredstate.edu/financial-aid/processing-your-financial-aid-awards . For direct links to forms that might need to be completed in order to complete your financial aid process, visit: http://www.alfredstate.edu/financial-aid/forms	Contact Info Financial Aid 1.800.4.ALFRED (option 2) or 607.587.4253 sfs@alfredstate.edu	Deadline/Notes
<input type="checkbox"/> Complete Residency Form You may need to complete a residency form to qualify for in-state tuition. For additional information, see: http://www.alfredstate.edu/financial-aid/tuition/resident-tuition-policy	Contact Info Student Records and Financial Services 607.587.4253 sfs@alfredstate.edu	Deadline/Notes

ORIENTATION/ CLASS REGISTRATION

<input type="checkbox"/> Submit Immunization Records and High School Diploma Obtain clearance from the college nurse by submitting a record of immunization to Measles, Mumps and Rubella. Proof of immunity must be documented by a health care practitioner or other acceptable evidence. For more information, visit: http://www.alfredstate.edu/student-life/health-and-wellness-services/immunization-meningitis-requirements	Contact Info Health and Wellness Services 607.587.4200 healthandwellness@alfredstate.edu	Deadline/Notes
<input type="checkbox"/> Sign Up for Orientation A first-term student can sign up to attend an orientation session in July. The cost of \$110 will be placed onto your student bill whether or not you attend. For more information, see: http://www.alfredstate.edu/new-student-orientation/first-year-student-orientation	Contact Info 607.587.4200 healthandwellness@alfredstate.edu	Deadline/Notes
<input type="checkbox"/> Register for Classes Fall Registration is set up for you depending on your major. Your first semester schedule will be sent to you, or reviewed with you if you attend orientation in July. For more information, see: http://www.alfredstate.edu/new-student-orientation/course-registration	Contact Info Office of Student Engagement 607.587.3114 or 1.800.4.ALFRED orientation@alfredstate.edu	Deadline/Notes
<input type="checkbox"/> Follow-Up on Individual Education Plan If you had an IEP in high school or if you require additional services, make sure that you contact the Office of Student Disability Services. For more information, see: http://www.alfredstate.edu/student-success-center/disability-services	Contact Info Student Disability Services 607.587.4122	Deadline/Notes



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HOUSING FORMS

<input type="checkbox"/> Housing Deposit Before you can get your dorm assignment, you may need to complete a housing deposit (often paid when the tuition deposit is due) and a housing questionnaire. For more information, see: https://www.alfredstate.edu/student-life/housing	Contact Info Residential Life Office 607.587.4326	Deadline/Notes
<input type="checkbox"/> Submit Housing Forms See https://www.alfredstate.edu/student-life/housing/forms for the forms you need to complete.	Contact Info Residential Life Office 607.587.4326	Deadline/Notes

FIRST DAY OF CLASS

<input type="checkbox"/> Confirm First Day of Class To find out the first day of class, take a look at the academic calendar: http://www.alfredstate.edu/academics/academic-calendar	Contact Info	Deadline/Notes
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SPONSORS:

BOTTOM LINE	COLLEGE BOUND INITIATIVE	COLLEGE NOW
GODDARD RIVERSIDE COMMUNITY CENTER	GRADUATE NYC!	I MENTOR
LINCT FOR SUCCESS	NEW SETTLEMENT APARTMENTS	THE URBAN ASSEMBLY

